

## Artists in Schools/Communities Program

PO Box 202201, Helena, MT 59620-2201 Email: [bemclaughlin@mt.gov](mailto:bemclaughlin@mt.gov)

Phone (406) 444-6522 Arts Education Hotline (800) 282-3092

You can download a copy of this form at: [http://art.mt.gov/resources/resources\\_sitemap.asp](http://art.mt.gov/resources/resources_sitemap.asp)

### Residency Evaluation Form for SPONSORS

#### Section 1: PAYMENT INFORMATION

Please fill in the spaces below and have the Artist in Residence (Independent Contractor) sign and date this section. When this form is received at our office, the Montana Arts Council will issue a check to the SPONSOR in the amount awarded in your grant notification letter unless the scope or cost of your project does not match the scope or budget as set forth in your approved application. This calculation will be based on the amount received by the artist as recorded below. You can expect your check within twenty (20) days of our receipt of both this form and the artist evaluation form.

Residency dates: Beginning date \_\_\_\_\_ Completion date \_\_\_\_\_

Sponsor Name (school or organization): \_\_\_\_\_

Street Address: \_\_\_\_\_

City state zip: \_\_\_\_\_

Contact person: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Phone (daytime): \_\_\_\_\_

**Sponsor Tax Identification Number:** \_\_\_\_\_

Artist name: \_\_\_\_\_

#### **Cost of residency:**

Artist fee	_____
Travel	_____
Lodging	_____
Meals	_____
Art supplies	_____ (copy of receipts required)
Space rental	_____
<b>Total cost</b>	_____

\$\_\_\_\_\_ was paid to the Artist on or before the residency completion date for services and expenses in connection with the Montana Arts Council's Artists in the Schools/Communities Program. This is the total compensation to the artist for this residency.

Artist signature \_\_\_\_\_

date signed \_\_\_\_\_

Support from community: Cash: \$\_\_\_\_\_ In-kind: \$\_\_\_\_\_ From school: Cash: \$\_\_\_\_\_ In-kind: \$\_\_\_\_\_

Did you have a community event? Yes ☐ No ☐ Number of events \_\_\_\_\_

#### Section 2: STATISTICS

Total students \_\_\_\_\_ Total teachers \_\_\_\_\_ Total professional artists \_\_\_\_\_ Community members \_\_\_\_\_

Total number of participants involved with the project (including audience): \_\_\_\_\_

Please note: "total number" indicates any student, parent, guardian, audience member, visitor, teacher, administrator or staff person.

### Section 3: NARRATIVE REPORT

Please circle appropriate response and provide comments. (You may use the back of this form if you need more space for comments.)

1. How would you rate your overall satisfaction with this artist residency?

Poor 

1	2	3	4	5
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 Outstanding

Comments:

2. What are the 2 or 3 most important things you learned as an educator/sponsor from having a visiting artist in your classroom/ community? (Please be specific.)

3. How would you rate the collaborative process between you and the visiting artist to set/define your learning objectives and assessment tools?

Poor 

1	2	3	4	5
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 Outstanding

Comments:

4. Describe the process you used to set learning objectives for the residency. (Who else was involved, i.e. teachers/administrators/community? Did you use the Montana Standards for the Arts?)

5. Based on the outcomes of your assessment, how would you rate the residency's success in achieving your stated learning objectives? What is your evidence? **(Please attach copies of completed assessment tools.)**

Poor 

1	2	3	4	5
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 Outstanding

Evidence:

6. To what extent did the students experience the art form(s) by doing them? Was it hands on for everyone?

Poor 

1	2	3	4	5
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 Outstanding

Comments:

7. To what extent did the artist succeed in engaging the students in the workshop activities so that the students enjoyed both the artist and the art form?

Poor 

1	2	3	4	5
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 Outstanding

Comments:

8. Was the artist respectful of the students? Did he/she listen well to them?

Poor 

1	2	3	4	5
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 Outstanding

Comments:

9. To what extent did the artist have student reflect on their process in order to learn how to assess the quality of their own work and the work of their peers?

Poor 

1	2	3	4	5
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 Outstanding

Comments:

10. If you had a community event, was it a success? Please attach media clippings, if any.

11. Please share any stories, favorite moments, or quotes from those involved (i.e. students, teachers, parents, audience, others) that express the benefit of this artist experience. This can be at a personal or community level – anything that made you glad you went to all this work!

12. Are you planning to sponsor a visiting artist next year? Yes\_\_\_ No \_\_\_ Why or why not?

13. How would you rate the assistance (support and information) you received from the MT Arts Council?

Poor 

1	2	3	4	5
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 Outstanding

Suggestions?

**Thank you for filling out this evaluation.**